

Cheektowaga Public Library

-----Board of Trustees-----

Julia Boyer Reinstein Library

Administration Office

1030 Losson Road

Cheektowaga, NY 14227

At a regular meeting of the Library Board of Trustees of the Town of Cheektowaga, Erie Co. NY, held at the Julia Boyer Reinstein Library, 1030 Losson Road, in said town, on Wednesday, November 18, 2015 at 4:00 p.m., there were:

Trustees:

MARK E. WEBER

Chairman

DEBORAH E. COPE

Vice-Chairman

CHRISTINE CYWINSKI

Secretary-Treasurer

PHYLLIS O'DONNELL

Trustee

JUDITH M. MIETLICKI

Trustee

PRESENT: *Mark E. Weber, Chairman*
Deborah E. Cope, Vice-Chairman
Christine Cywinski, Secy-Treas.
Phyllis O'Donnell, Trustee
Judith M. Mietlicki, Trustee

ALSO *Christine S. Bazan, Director*
PRESENT *A.M. Yates, Recording Secy.*

The meeting was called to order by Chairman Mark E. Weber at 4:00 pm
Seconded by Deborah E. Cope

The minutes of the last regularly scheduled meeting, October 21, 2015 were approved unanimously, under motion duly made and carried.

CHRISTINE S. BAZAN

Director

Item #01: Monthly Reports

Statistics:

September 2015

JBR -10.7 %

REI -19.6%

Item #02: Statistics The entire system is down statistically.

Item #3: Treasurer's Report Chris Czywinski, Treasurer, presented the Board of Trustees' bank statement, as well as quarterly and monthly financial reports prepared by the B&ECPL. The Cheektowaga Library's spending is in line with and on target for the 4th quarter of the current year.

Item #3: Correspondence Mark Weber read the correspondence that was received from the prospective Director candidates.

OLD BUSINESS

Item #4: Personnel The Director position has been filled as well as the Senior Library Clerk. They will be starting December 14th.

Item #05: Town Budget The Town of Cheektowaga officially adopted the budget for 2016. The library funding is in place for the coming year.

NEW BUSINESS

Item #06: Trustee Term Deborah Cope's term will be expiring at the end of December. A letter will be drawn up to the town attorney to reappoint her for another term.

Item #07: ACT Meeting Julia Boyer Reinstein Library will host the ACT meeting on December 5th. Jerry Nichols, author of the *Handbook for Library Trustees of New York* will be the guest speaker. He will also distribute the new and updated handbook to the trustees.

There was no further business and under a motion duly made and carried, the meeting was adjourned at 4:15 pm.

The next regularly scheduled meeting will be held on December 9, 2015 at the Julia Boyer Reinstein Library, 1030 Losson Rd., Cheektowaga, NY at 3:00 pm.

Respectfully submitted:

A.M. Yates, Recording Secretary
